

**MINUTES
TOWNSHIP COMMITTEE
REGULAR MEETING
APRIL 20, 2017**

Deputy Mayor Swartz called the Regular Meeting of the Township Committee of the Township of Chatham to order at 7:36 P.M.

Adequate Notice of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: Notice was given to both *The Chatham Courier* and the *Morris County Daily Record* on January 6, 2017; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 6, 2017; and notice was filed with the Township Clerk on January 6, 2017.

Deputy Mayor Swartz led the flag salute.

Roll Call

Answering present to the roll call were Committeeman Kelly, Committeeman Sullivan and Deputy Mayor Swartz. Committeeman Maurer and Mayor Ritter were absent.

Approval of Agenda

Deputy Mayor Swartz noted that the Chatham Township Environmental Commission's Annual Report will be given prior to the presentation of the 2016 Audit.

Committeeman Kelly moved to approve the agenda as amended. Committeeman Sullivan seconded the motion, which carried unanimously.

Chatham Township Environmental Commission Annual Report

The Annual Report of the Environmental Commission was presented by Chairwoman Dot Stillinger. Mrs. Stillinger thanked the Township Committee for supporting the Green Team. She also thanked Chatham Disposal for their assistance with CTEC's service projects. Mrs. Stillinger also noted that Shop*Rite of Chatham regularly donates supplies for CTEC's projects, and the Department of Public Works helps out as well. Mrs. Stillinger also announced the names of the members of the Environmental Commission, and thanked them for their service.

Mrs. Stillinger introduced Green Team Leader Steve Carroll. Administrator Ciccarone noted the work done by Mr. Carroll in connection with an energy audit for the Township a few years ago. Mr. Carroll reported that the Green Team is working toward bronze level Sustainable Jersey recertification.

Deputy Mayor Swartz commented on the work performed by the Environmental Commission on reviewing land development applications.

Presentation – 2016 Audit

The 2016 Audit was presented by Valerie Dolan, RMA, of Nisivoccia LLP. Mrs. Dolan said that the Township offices are very well organized, and complimented the work done by Administrator Ciccarone and the Township's CFO, Debra King. Mrs. Dolan provided figures on the fund balance, and explained why there is less surplus available. She also addressed the fund balances in the sewer utility accounts. Mrs. Dolan said that the Township's tax collection rate is 99.07%, which is a phenomenal rate. She also noted that the Township has continued to pay down debt.

Regarding recommendations, Mrs. Dolan said that she suggests better segregation of duties. She also addressed some issues in the tax collector's office. One item needing improvement is tax title liens. Mrs. Dolan explained that there are currently eight outstanding tax title liens on which the Township has to provide money to the School District and the County, however no tax revenue is being collected. Mrs. Dolan also said that there was an issue with a third-party lien in which there were questions if the lien redemption was handled properly by the Tax Collector.

Mrs. Dolan also said that there are questions regarding the Tax Collector's ability to operate the tax collection software.

Committeeman Sullivan asked about the availability of the public to understand the Audit. Mrs. Dolan said that anyone who can understand a balance sheet can decipher the Audit. She also said that a synopsis is provided. Administrator Ciccarone noted that the Township posts the Audit, the Budget, the Annual Financial Statement and the Annual Debt Statement are all posted on the Township's website. The Township Clerk noted that the Audit Synopsis is published in the official newspaper in accordance with State law.

Reports

Committeeman Kelly reported that the Environmental Commission and the Open Space Committee have co-hosting a work day at the Hillside Avenue Trail on April 22nd from 9:00 AM to 1:00 PM. The Community Garden Committee will also be hosting a spring cleanup work day on both April 22nd and April 23rd. Committeeman Kelly further reported that the Department of Public Works has been busy with field maintenance and getting Colony Pool ready for the 2017 season. Mulch delivery also begins on April 21st.

Committeeman Sullivan reported that the Municipal Building has historical photographs posted in one of the hallways.

Deputy Mayor Swartz reported on behalf of Mayor Ritter that there will be a Talk Saves Lives presentation on April 26th at the Library of the Chathams. Deputy Mayor Swartz also reported that NJ American Water is almost finished with the Lafayette Ave water main project.

Engineer Ruschke reported that funding for the 2017 road resurfacing program should be available in June. A pre-construction meeting was held for the work to be done regarding the backup generator at the Municipal Building. The Colony Pool Wall Replacement Project is also moving along. Deputy Mayor Swartz asked for an update on sidewalk projects. Engineer Ruschke noted that the Township received a grant for sidewalks on Shunpike Road. The Woodland Road Sidewalk Project is being funded by a Local Aid Grant. The project was delayed due to issues at the State level with the trust fund, however the project is going out to bid on April 27th. Engineer Ruschke said that the Lafayette Ave Sidewalk Project is being funded by a Safe Routes to School Grant, and there are many steps to be followed with Federal grants.

Chief Hennelly reported that the Chatham Township Police Department will be participating in Operation Take Back, in which residents can dispose of unused medications. The program will be held on April 29th from 10:00 AM to 2:00 PM. Drop-off locations will be Police Headquarters, as well as the sidewalk area in front of the CVS on Shunpike Road. Chief Hennelly noted that the program is anonymous, and he provided guidelines for dropping off the unused and unwanted medications. Chief Hennelly also noted that warmer weather is typically accompanied by an uptick in crime, and the Township usually sees thefts of vehicles and thefts from vehicles. He encouraged residents to lock their cars and lock their doors to help prevent crime.

Hearing of Citizens

Deputy Mayor Swartz opened the Hearing of Citizens.

Seeing nobody coming forward, Deputy Mayor Swartz closed the Hearing of Citizens.

Public Hearing/Final Adoption of Ordinances

Ordinance 2017-08

ORDINANCE 2017-08

ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, PARTIALLY VACATING A PORTION OF CHATHAM STREET

WHEREAS, on July 9, 2009, the Township of Chatham, County of Morris, State of New Jersey, adopted Ordinance 2009-13, which partially vacated, for public street purposes only, a portion of Chatham Street as described in that Ordinance; and

WHEREAS, the Township has constructed a paved bike path ten (10) feet in width through said portion of Chatham Street; and

WHEREAS, the Township retained title to the street and the right to use it as a bike path and for vehicular access to the paved portion of Chatham Street in adjoining Borough of Chatham, and to a Township Pump Station for emergency and maintenance purposes; and

WHEREAS, Paragraph 2 of Ordinance 2009-13 provides the following reservation:

All rights and privileges possessed by public utilities, as defined by R.S. 48:2-13, and by any cable television company, as defined in the Cable Television Act, P.L. 1972, c.186 (N.J.S.A. 48:5A-1 et seq.) to maintain, repair and replace facilities, in adjacent to, over or under Chatham Street are hereby expressly reserved from vacation

; and

WHEREAS, Ordinance 2009-13 was recorded with the Morris County Clerk's office on August 21, 2009 in ORDV-OR Book 21379, beginning at Page 1283; and

WHEREAS, historically, a portion of the Chatham Street right-of-way had been utilized, and remains utilized, as a lawn and driveway area serving the property located at 37 Rose Terrace (Block 92, Lot 8), which is situated at the corner of Rose Terrace and Chatham Street; and

WHEREAS, by reason of the vacation of Chatham Street for public street purposes, Lot 8 has lost access to Rose Terrace via a public street; and

WHEREAS, for the purpose of retaining public street access to Rose Terrace without the necessity of reconfiguring the existing driveway, the present owner of Lot 8 has requested the Township to fully vacate, for the benefit of Lot 8, a portion of Chatham Street lying between (i) the Lot 8 property line, and (ii) a line located between Lot 8 and the center line of the bike path, which line is parallel to, and 15 feet distant from, the center line of the bike path, which area to be vacated contains 2472 sq. ft. and is shown on a plan entitled "Proposed Right-of-Way Option 3, 37 Rose Terrace, Lot 8, Block 92, Township of Chatham, Morris County, N.J.", prepared by Stewart Surveying & Engineering, LLC, dated 10/15/2016, revised through 12/19/2016 ("Survey"); and

WHEREAS, having considered the proposal, the Township Committee of the Township of Chatham has concluded that the same is reasonable and appropriate, subject to certain conditions as set forth herein.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. Pursuant to the authority vested in the Township Committee by N.J.S.A. 40:67-19, the Township hereby vacates, in favor of Block 92, Lot 8, that portion of Chatham Street (the "Vacated Area") lying between (i) the Lot 8 property line, and (ii) a line located between Lot 8 and the center line of the bike path, which line is parallel to, and 15 feet distant from, the center line of the bike path, as shown on the Survey attached as Exhibit A, and having the metes and bounds description attached as Exhibit B, subject to the following terms and conditions:
 - A. There is reserved to the Township an easement for the installation and maintenance of utilities within the entirety of the Vacated Area.
 - B. In the event that the Township has to perform work within the Vacated Area consistent with Section 1.A above, the Township may perform same at its own cost and expense but without the necessity of repairing or restoring the Vacated Area.
 - C. All rights and privileges possessed by public utilities, as defined by R.S. 48:2-13, and by any cable television company, as defined in the Cable Television Act, P.L. 1972, c.186 (N.J.S.A. 48:5A-1 et seq.) to maintain, repair and replace facilities, in adjacent to, over or under the Vacated Area are hereby expressly reserved from vacation.
 - D. The owner of Lot 8 shall reimburse to the Township all advertising expenses and professional fees incurred by the Township in connection with the adoption of this Ordinance.
 - E. Future subdivision of Lot 8 shall be prohibited to the extent any proposed subdivision requires one or more dimensional variances under the Township zoning regulations in effect at the time of any proposed subdivision.
 - F. The foregoing conditions shall be confirmed in a written agreement between the owner of Lot 8 and the Township, which shall be recorded in the Morris County Clerk's office.
2. The Mayor and Clerk are authorized to execute such documents, if any, as may be necessary to effectuate such purpose.
3. This Ordinance shall take effect and be recorded in the Office of the Morris County Clerk in accordance with law.

Deputy Mayor Swartz opened the Public Hearing on Ordinance 2017-08.
Seeing nobody coming forward, Deputy Mayor Swartz closed the Public Hearing.

Committeeman Kelly moved to adopt Ordinance 2017-08. Committeeman Sullivan seconded the motion.

Roll call: Committeeman Maurer, Absent; Committeeman Kelly, Aye; Committeeman Sullivan, Aye; Deputy Mayor Swartz, Aye; Mayor Ritter, Absent.

Consent Agenda

**RESOLUTION 2017-088
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,
ACKNOWLEDGING RECEIPT OF REPORTS**

BE IT RESOLVED by the Township Committee of the Township of Chatham that the following monthly reports of departments be acknowledged as received:

Construction Official – March
CFO – March
Tax Collector – March
Registrar of Vital Statistics – 1st Quarter
Dog Licensing Official – 1st Quarter
State Training Fees – 1st Quarter

**RESOLUTION 2017-089
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPROVING MINUTES OF MEETINGS**

BE IT RESOLVED that the Township Committee of the Township of Chatham acknowledges receipt of and approves the minutes of the Township Committee meeting held on April 6, 2017.

**RESOLUTION 2017-090
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPROVING EXECUTIVE SESSION MINUTES OF MEETINGS**

BE IT RESOLVED that the Township Committee of the Township of Chatham acknowledges receipt of and approves Executive Session minutes of the Township Committee meeting held on April 6, 2017.

**RESOLUTION 2017-091
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN
THE COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING THE TOWNSHIP OF
CHATHAM TO ENTER INTO A COOPERATIVE PRICING AGREEMENT**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on April 20, 2017 the Township Committee of the Township of Chatham, County of Morris, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

1. This resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Township of Chatham.
2. Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Mayor and Township Clerk are hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.
3. The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.
4. This resolution shall take effect immediately upon passage.

RESOLUTION 2017-092
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
CERTIFYING REVIEW OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2016 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, The Local Finance Board has promulgated N.J.A.C. 5:30-6-5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations” as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Chatham, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

RESOLUTION 2017-093
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
ACKNOWLEDGING RECEIPT OF CORRECTIVE ACTION PLAN RELATIVE TO 2016
AUDIT

BE IT RESOLVED by the Township Committee of the Township of Chatham that it, hereby, acknowledges receipt of the Chief Financial Officer’s Corrective Action Plan relative to the 2016 Audit.

BE IT FURTHER RESOLVED that a copy of the Corrective Action Plan be forwarded to the Department of Community Affairs as required by State regulations.

RESOLUTION 2017-094
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN
THE COUNTY OF MORRIS, STATE OF NEW JERSEY, REFUNDING OVERPAYMENT OF
TAXES

WHEREAS, an overpayment of property taxes has been made for the following properties; and

WHEREAS, the Tax Collector has recommended the refund of such overpayment,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham that the following refunds be made:

<u>BLOCK</u>	<u>LOT</u>	<u>NAME & ADDRESS</u>	<u>AMOUNT</u>
65.02	3.07	Jackson, Alison Julia (f/n/a Alison J. Smith) 419 Washington Street Boonton, NJ 07005 Former owners of: 11G Sentinel Court Chatham Township, NJ Current Owner: Del Russo	\$922.60 1st Quarter 2017 Overpayment of Taxes

RESOLUTION 2017-095
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
AUTHORIZING ESTIMATED TAX BILLING

WHEREAS, due to the expected late adoption of the State of New Jersey’s budget the Morris County Board of Taxation will be unable to certify the tax rate throughout the County, and the Township’s Tax Collector will be unable to mail the tax bills on a timely basis;

WHEREAS, the Tax Collector, in consultation with the Chief Financial Officer, has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and they have signed a certification showing the tax levies for the previous year, the tax rates and the range permitted estimated tax levies;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey as follows:

1. The Municipal Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the municipality for the third installment of 2017 taxes. The Tax Collector shall proceed and take such actions as permitted and required by P.L. 1994, c. 72 (N.J.S.A. 54:4-66.2 and 54:4-66.3).
2. The entire estimated tax levy for 2017 is hereby set at \$54,593,029.37.
3. In accordance with the law, the third installment of 2017 taxes shall not be subject to interest until the later of: the end of the grace period, or the twenty-fifth calendar day after the date the estimated tax bills were mailed. The estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue.

RESOLUTION 2017-096
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,
COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING A SETTLEMENT OF THE
TAX APPEALS OF THOMAS J. RITTENHOUSE AND CLAIRE F. RITTENHOUSE

WHEREAS, Thomas J. Rittenhouse and Claire F Rittenhouse have appealed their assessments for the years 2013, 2014, 2015, 2016 and 2017 in the Tax Court of New Jersey, Docket Nos. 002938-2013, 003296-2014, 005839-2015, 004845-2016 and 003834-2017; and

WHEREAS, the Tax Assessor of the Township of Chatham has recommended acceptance of a proposed settlement of these appeals;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that the above-referenced tax appeals be settled and municipal counsel shall be authorized to execute a Stipulation of Settlement for the year 2011 in the following amounts:

BLOCK:		48.06		
LOT:		17		
STREET ADDRESS:		13 Peppermill Road		
YEARS:		2013, 2014		
		Original	County Board	Requested 2013-4 Tax
		Assessment	Judgment	Court Judgment
Land:		\$ 746,400.00	Direct Appeal	
Improvements:		<u>\$ 608,700.00</u>		WITHDRAWN
Total:		\$1,355,100.00		
BLOCK:		48.06		
LOT:		17		
STREET ADDRESS:		13 Peppermill Road		
YEAR:		2015		
		Original	County Board	Requested 2015 Tax
		Assessment	Judgment	Court Judgment
Land:		\$ 746,400.00	Direct Appeal	\$ 746,400.00
Improvements:		<u>\$ 608,700.00</u>		<u>\$ 553,600.00</u>
Total:		\$1,355,100.00		\$1,300,000.00
BLOCK:		48.06		
LOT:		17		
STREET ADDRESS:		13 Peppermill Road		
YEAR:		2016		

	Original Assessment	County Board Judgment	Requested 2016 Tax Court Judgment
Land:	\$ 746,400.00	Direct Appeal	\$ 746,400.00
Improvements:	<u>\$ 608,700.00</u>		<u>\$ 528,600.00</u>
Total:	\$1,355,100.00		\$1,275,000.00

BLOCK: 48.06
LOT: 17
STREET ADDRESS: 13 Peppermill Road
YEAR: 2017

	Original Assessment	County Board Judgment	Requested 2017 Tax Court Judgment
Land:	\$ 746,400.00	Direct Appeal	\$ 746,400.00
Improvements:	<u>\$ 608,700.00</u>		<u>\$ 503,600.00</u>
Total:	\$1,355,100.00		\$1,250,000.00

Interest due on any refund will be waived by plaintiff, provided she receives payment of the total refund due within 60 days following the date of entry of Judgment by the Tax Court. Refund shall be payable to “Michael A. Vespasiano, Attorney Trust Account”.

RESOLUTION 2017-097
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPOINTING ALTERNATE MEMBER TO THE LIBRARY OF THE CHATHAMS BOARD OF
TRUSTEES

BE IT RESOLVED by the Township Committee of the Township of Chatham that the following appointment be made effective immediately:

Library of the Chathams Trustees

Term Expires

Melissa Crouse

December 31, 2020 – Filling Unexpired Term

Committeeman Sullivan spoke on behalf of Melissa Crouse for her appointment to the Library of the Chathams Board of Trustees, and noted her experience with fundraising.

Committeeman Sullivan moved to approve the Consent Agenda. Committeeman Kelly seconded the motion.

Roll call: Committeeman Maurer, Absent; Committeeman Kelly, Aye; Committeeman Sullivan, Aye; Deputy Mayor Swartz, Aye; Mayor Ritter, Absent.

Hearing of Citizens/Petitions

Deputy Mayor Swartz opened the Hearing of Citizens.

Seeing no public comment, Deputy Mayor Swartz closed the Hearing of Citizens.

Executive Session

RESOLUTION 2017-P-06
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS, NEW JERSEY, AUTHORIZING CONFERENCE OF THE
TOWNSHIP COMMITTEE WITH THE PUBLIC EXCLUDED

WHEREAS, N.J.S.A. 10:4-12 of the Open Public Meetings Act permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of the Township of Chatham is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

- a. Litigation: In the Matter of the Township of Chatham for a Judgment of Compliance of its Third Round Housing Element and Fair Share Plan Docket No. MRS-L-1659-15
 - b. Property Acquisition: Open Space
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will come back into Regular Session and may take further action.
5. This Resolution shall take effect immediately.

Administrator Ciccarone noted that the Township Committee does not anticipate taking any action following Executive Session.

Committeeman Sullivan moved to pass Resolution 2017-P-06 to enter Executive Session at 8:17 PM. Committeeman Kelly seconded the motion.

Roll call: Committeeman Maurer, Absent; Committeeman Kelly, Aye; Committeeman Sullivan, Aye; Deputy Mayor Swartz, Aye; Mayor Ritter, Absent.

The Township Committee returned from Executive Session, and Committeeman Kelly moved to adjourn at 9:06 PM. Committeeman Sullivan seconded the motion, and it carried unanimously.

Gregory J. LaConte
Municipal Clerk